

# **COUNCILLORS' INFORMATION BULLETIN**

**Bulletin No: IB/891**

**Date: 19 September 2017**

## **Information Items**

- 1. Delegated Planning Decisions**
- 2. Quarterly Budget monitoring: Quarter 1 – 2017/18**
- 3. Staff Changes: August 2017 (For Councillors only)**
- 4. Press Releases**

## **1. Delegated Planning Decisions**

Delegated planning decisions for the week beginning **11 September 2017** are attached as **Enclosure A**.

Contact for enquiries: Jean McPherson, Group Manager: Development Management on 01293 438577.

## **2. Quarterly Budget Monitoring: Quarter 1 – 2017/18**

The monitoring report is attached as **Enclosure B**.

## **3. Staff Changes: August 2017**

Information is attached for Councillors only as **Enclosure C**.

## **4. Press Releases**

Press releases are available at [www.crawley.gov.uk/news](http://www.crawley.gov.uk/news)

# CRAWLEY BOROUGH COUNCIL

## DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 11/09/2017 and 22/09/2017

Application Number	Location	Proposal	Date of Decision	Decision
CR/2017/0228/CC3	UNIT 3, LAND AT FARADAY ROAD, NORTHGATE, CRAWLEY	Partial discharge of condition 17 (iii) (substation details) pursuant to CR/2017/0228/FUL for erection of a sui-generis 24 hour operation flight simulation facility, ancillary mezzanine, car parking and access.	11 September 2017	APPROVE
CR/2017/0265/FUL	11 STEPHENSON WAY, THREE BRIDGES, CRAWLEY	Change of use from food takeaway (A5) to storage and distribution centre (B8).	15 September 2017	PERMIT
CR/2017/0289/FUL	27 - 45 IFIELD ROAD, WEST GREEN, CRAWLEY	Erection of 2 x extra dwellings (1x one bedroom and 1x two bedroom flats) on ground floor to replace the provision of the gym and the crèche within the extant permission (CR/2013/0517/OUT and CR/2015/0763/ARM) increasing the total number of residential units to 218.	13 September 2017	PERMIT
CR/2017/0329/FUL	29 BUDGEN CLOSE, POUND HILL, CRAWLEY	Demolition of existing garage and erection of single storey rear and side extension and additional parking to the front of the property (amended plans received).	11 September 2017	PERMIT
CR/2017/0445/FUL	38 NORTH ROAD, THREE BRIDGES, CRAWLEY	Demolition of single storey rear projection and erection of single storey side and rear extension. Installation of driveway to front garden for creation of off-road parking for vehicle (amended	13 September 2017	PERMIT

Application Number	Location	Proposal	Date of Decision	Decision
		description and amended plans received).		
CR/2017/0561/TPO	25 BOLTON ROAD, MAIDENBOWER, CRAWLEY	Oak tree: reduce height and crown radius by 2 metres; thin crown by 10% (amended description).	15 September 2017	CONSENT
cr/2017/0591/192	74 MILTON MOUNT AVENUE, POUND HILL, CRAWLEY	Certificate of lawfulness for a detached outbuilding.	11 September 2017	PERMIT
CR/2017/0592/TPO	17 PARKFIELD CLOSE, GOSSOPS GREEN, CRAWLEY	Horse Chestnut - reduce height and crown radius by 1.5-2m.	15 September 2017	CONSENT
CR/2017/0606/FUL	20 RINGWOOD CLOSE, FURNACE GREEN, CRAWLEY	Erection of part two storey part single storey side extension, together with pitched roof over front section of garage.	15 September 2017	REFUSE
CR/2017/0625/ADV	FLEMING HOUSE, FLEMING WAY, NORTHGATE, CRAWLEY	Advertisement consent for 2 fascia signs, 1 entrance gate panel sign and 1 free standing pylon sign (all with internally illuminated logos and letters) (amended plans received).	11 September 2017	CONSENT
CR/2017/0639/FUL	THE GALLERIA, STATION ROAD, NORTHGATE, CRAWLEY	Proposed alterations to the external facades of the existing building to include removal of existing glass canopy to rear, alteration of front entrance from pitched roof to flat roof, recoating of entire facade, modification of corner glazing arrangements, a reduction of 2 x signage plinths at main entrance, and reconfigurations to parking spaces within basement car park.	15 September 2017	PERMIT
CR/2017/0644/FUL	25 SHETLAND CLOSE, POUND HILL, CRAWLEY	Erection single storey rear extension.	11 September 2017	REFUSE
CR/2017/0647/FUL	10 LYON CLOSE, MAIDENBOWER, CRAWLEY	Erection of single storey rear extension and translucent roof canopy.	13 September 2017	PERMIT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2017/0658/TCA	6 DENNE ROAD, SOUTHGATE, CRAWLEY	T1 one Sycamore – fell. T2 one Sycamore - reduce the garden side by approximately 2 meters.	15 September 2017	NO OBJECTION
CR/2017/0663/CON	KILNWOOD VALE - PHASE 2B, CRAWLEY ROAD, FAYGATE	Consultation from Horsham District Council (DC/17/1473) for reserved matters for layout, appearance, landscaping, scale and access in accordance with (DC/15/2813) for Phase 2b of Kilnwood Vale development comprising of 64 dwellings with associated landscaping and parking.	14 September 2017	NO OBJECTION SUBJECT TO:-
CR/2017/0665/HPA	15 KELMSCOTT RISE, BROADFIELD, CRAWLEY	Prior approval for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, and have a maximum height of 2.8m and an eaves height of 2.5m.	11 September 2017	PRIOR APPROVAL NOT REQUIRED
CR/2017/0689/FUL	UNIT 3, COLUMBIA WORKS, FLEMING WAY, NORTHGATE, CRAWLEY	Change of use from light industrial use (B1[c]) to car sales showroom and office (sui generis) to include removal of mezzanine level, new entrance, glazed panels to front elevation, 2 x garage doors to east elevation and new boarding to match existing. Retrospective use of land for display of cars for sale and parking.	13 September 2017	PERMIT
CR/2017/0788/CON	WINGS BUNGALOW, PEEKS BROOK LANE, SHIPLEY BRIDGE, HORLEY, SURREY	Consultation from Reigate and Banstead Borough Council (17/01956/F) for demolition of existing metal barn and construction of new dog kennel and office headquarters for the greyhound trust together with internal alterations to wings bungalow.	15 September 2017	NO OBJECTION

Application Number	Location	Proposal	Date of Decision	Decision
CR/2017/0792/CON	KILNWOOD VALE, CRAWLEY ROAD, FAYGATE	Consultation from Horsham District Council (DC/16/1841) for approval of details reserved by condition 11 (location and appearance of cycle stores).	14 September 2017	NO OBJECTION

### General Fund

At quarter 1 there is a projected transfer to reserves of £664,000.

The main areas of savings, increased income and efficiencies are as follows:

The Corporate Policy Team currently has a vacant post including the National Graduate Development Programme which is run by the Local Government association every two years. This post will be filled in late September. In addition there is also a vacant post within the team.

There are additional staffing costs in the IT department as there is an interim Head of ICT in place pending a review of the service. Any future additional costs will be bid for during the budget process.

Legal & Democratic Services also have vacancies of £39,000 due to a restructure of the service and continuing temporary cover arrangements.

A review of the print service will result in staff savings of £32,000.

The Community Wardens Service are holding vacant hours and have not spent the full standby and casual staffing budget in the first quarter.

There are vacant posts in the benefits team, a recruitment campaign in underway and posts are being advertised on a two year fixed term due to uncertainty over the roll out of Universal Credit.

Benefit overpayments –the implementation of HMRC's Real Time Information (RTI) initiative the number of invoices raised and recovered in respect of overpaid benefits where the claimant failed to provide all of their income has increased. Looking forward, measures have been put in place to monitor these overpayments more effectively by undertaking systems reconciliations; as a result budget projections will be more accurate. A provision for recovery has been built into the Budget Strategy.

In addition Tilgate Park & Nature Centre are projecting an additional income in excess of costs of £106,000 which is in line with the revenue effects of the phased capital development programme, this will be transferred to a reserve for reinvestment in the park.

Investment income is higher than projected due to higher balances than anticipated.

### Housing Revenue Account

For the Housing Revenue Account the projected surplus of £99,000 at Quarter 1.

Rental income is above projections by £70,000 with more properties being let at target rents.

Due to delays in the Decant at 83, 85 and 87 Three Bridges Road Hostel there will be additional income and service charge income.

### Capital

In terms of capital spending, £7.112m has been spent in the first quarter, this is 17% of the full year budget.

The full report can be found here - [2017/2018 Budget Monitoring Quarter 1 FIN/418](#)  
For further information, please contact Karen Hayes Head of Finance, Revenues and Benefits, 01293 438263.